

## QX Mobile – Quick Start Guide

The Quick Start Guide is the fastest way for you to download, install and use QX Mobile. Before getting started, ensure that you have opened your QXpress database using QXpress version 6.0.

### Download

#### To download QX Mobile:

1. Go to:  
<http://download.alocet.com/downloads/QXmobile.exe>
2. A window will appear asking you to run or save the file. Click **Save** and save the file to your desktop.
3. Once the download completes, double click on *QXMobile.exe* on your desktop.
4. Click **Unzip**.
5. The QX Mobile Server welcome screen will appear.
6. Click **Next**.
7. Click **Next**, or choose a different installation location and click **Next**.
8. Click **Next**.
9. QX Mobile Server will now install to your desktop.
10. Once the installation is complete, click **Close**.
11. At this time, place your Pocket PC on the cradle.

### Install QX Mobile to your Pocket PC

#### To install QX Mobile to your Pocket PC:

1. Ensure that your Pocket PC is in the cradle and powered on.
2. Click **Start > All Programs > QXpress > QX Mobile Server > QX Mobile Server**.
3. The first time you launch QX Mobile Server, you will be prompted to install QX Mobile to your Pocket PC.

If you have previously tried to install QX Mobile onto your Pocket PC and would like to reinstall it, open QX Mobile Server and click **Tools > Install QX Mobile on PDA**.

4. Click **Yes**.
5. Select the version of Pocket PC you are using. If you are not sure what version your Pocket PC uses, click **Learn More**.
6. Click **Continue**.
7. A progress bar will appear at the bottom of the QX Mobile Server. At this time, do not remove the Pocket PC from the cradle or use the computer.
8. Once the installation is complete, you will receive a message at the bottom of the screen saying *Completed QX Mobile Synchronization*.
9. You are now ready to send over your QXpress information to QX Mobile.

### Using QX Mobile for the first time

#### To send over your information to your Pocket PC:

1. Ensure QX Mobile Server is running. If QX Mobile Server is not running, click **Start > All Programs > QXpress > QX Mobile Server > QX Mobile Server**.
2. Ensure QX Mobile is not running on the Pocket PC. If it is, click **ok** in the top right corner to return to the Pocket PC welcome screen.
3. Click the *General Tab*. By default, this is the first tab that loads with QX Mobile Server.
4. Select the QXpress database you wish to use with QX Mobile under *Choose your database*.

5. If you are using QXpress login permissions, enter your *Login* username and *Password* and click **Login**. Otherwise, go to step 6.
6. Select the appropriate crew/crew groups. By default, all of your crews/crew groups will be sent to QX Mobile.
7. Under *Choose My Calendar Date Range of Services*, select the dates you would like to send over to the QX Mobile by clicking the dropdown arrows.
8. Click **Synchronize**.
9. The status bar at the bottom of the QX Mobile Server will indicate the progress of the synchronization process.
10. Once it is complete, you will receive a message saying *Completed QX Mobile Synchronization*.

**To launch QX Mobile on the Pocket PC:**

1. From the Pocket PC welcome screen, click **Start > Programs**.
2. Scroll to the QX Mobile icon and select it.
3. You are now ready to use QX Mobile!

For further, more detailed information about QX Mobile, please visit the QX Mobile Documentation by clicking **Start > All Programs > QXpress > QX Mobile Server > QX Mobile Documentation**.